

**Approved 05/01/2014**

**I. CALL TO ORDER** at 6:03 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Leon Holmes Sr and Gene Cordes; Town Administrator Heidi Carlson, and Resident Bruce Randolph. All rose for the Pledge of Allegiance.

At 6:05 pm a motion was made by Cordes to enter non-public session pursuant to NH RSA 91:A 3 II c to discuss a tax hardship matter. Holmes Sr seconded and the roll call vote was approved 2-0; Holmes Sr – aye; Cordes – aye.

At 6:25 pm motion was made by Cordes to return to public session. Motion was made by Cordes and seconded by Holmes Sr to reduce the accrued interest on the 2011 property tax lien for parcel 05-037 by 1/3 as the principal sum has been paid. (Carlson was directed to calculate the amount with the payment entry); and further to reduce the 2012 tax lien interest by 1/3 if the principal is paid by November 30, 2014. The vote was approved 2-0.

Selectmen then took up the application for Mr Randolph's Veteran Credit on parcel 05-037. With the review done by Jeanne Nygren and found to be eligible, Cordes moved to approve the application for Bruce Randolph on parcel 05-037. Holmes Sr seconded and the vote was approved 2-0.

Mr Randolph left the meeting at 6:32 pm.

**II. ANNOUNCEMENTS** - None

**III. LIAISON REPORTS**

Hunter was not in attendance to report on the Planning Board meeting of 16 April 2014.

Cordes reviewed the discussions from the Budget Committee meeting of 16 April 2014. He reported on Mike Nygren's disagreement with the Selectmen's handling of the raise allowance, because there was not enough money to cover the discussed employees and cover the other associated benefits costs. Nygren felt that all employees should have received the 4% raise. Selectmen had decided to do 2% cost of living now and leave the residual to consider following employee evaluations.

**IV. APPROVAL OF MINUTES**

Motion was made by Cordes to approve the minutes of 03 April 2014 as written. Holmes Sr seconded and the vote was approved 2-0.

Minutes of 10 April 2014 were distributed and action on them was tabled until next week.

**V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input - None

7:00 pm Department Heads - None

**VI. OLD BUSINESS**

1. Selectmen signed a corrected certification page for the Excavation Tax Certificate last week. The tax year had corrected on the one signed tonight.

2. Selectmen reviewed a spreadsheet of four vendors for police cruiser lease options. The Board discussed an annual cycle for lease/purchase arrangements for police cruisers moving forward to create a more balanced effect on budgeting, and to avoid the major maintenance and repair costs that the older cars are creating. They would like to talk further with Chief Twiss about his plans in this regard.

In light of the quotes, and the Board wants to further consider the Ford proposal due to the length and complexity of the leasing arrangement for Tax-Exempt Leasing, which is not a bank, and does not have the same traditional funding options. They asked Carlson to contact Ford Motor Credit to see if they can do any better on the interest rate.

The \$25,000 down payment will be processed as soon as invoices on the two new cruisers is received from Irwin Motors. The balance will be financed in a two year lease arrangement.

3. Carlson shared with the Board information about updates to Fremont Community TV. A new email address has been set up for submission of all news items for the bulletin board. The new contact is [fremontctv@gmail.com](mailto:fremontctv@gmail.com). Any group with submissions for the community bulletin board is encouraged to send them to this email, and the volunteers will be working on setting up slides. Volunteer Bruce White is also planning to go around to different board and committee meetings to talk with them about information they can distribute via the bulletin board.

4. Selectmen again discussed the Plan Comment Sheet for construction of a pond on parcel 05-039.001. This has been forwarded to the Board because the applicant is the Town's Road Agent, thus as the Road Agent he cannot comment on the plan. The Board reviewed the Conservation Commission Minutes of 04/07/2014 and the Rockingham County Conservation District letter of 04/04/2014.

The Board of Selectmen decided they will be comfortable with the application if the following issues as raised by the Fremont Conservation Commission and Rockingham County Conservation District are met:

1. Construct such as to minimize the detrimental impact on the wetland.
2. Provide further information about evaporation and effect on the hydrology and the water table.
3. Provide a description of how the pond will fit the productive use of the land.
4. Provide depth specification of pond on the plan.
5. Specify on the plan what the intent is for the excavated soil.

Selectmen also discussed that they would review the proposal again if it is approved by the Zoning Board of Adjustment, as it will then go to the Planning Board for excavation review.

In light of the pending Personnel Policy review, Selectmen discuss how part-time employees are paid. Any employee or town official who is part-time needs to keep records of time worked and make a request for pay disbursement, either by timesheet or some other form created by the employee. Some type of a voucher must be submitted for any employee to be paid with each bi-weekly pay period (or on a monthly basis).

The Board has invited Richard Butler in to speak with them in non-public session about his recent hospitalization.

## **VII. NEW BUSINESS**

1. Selectmen reviewed the accounts payable manifest in the amount of \$22,469.28 for current week dated 18 April 2014. Motion was made by Holmes Sr to approve the manifest. Cordes seconded and the vote was approved 2-0.

2. Selectmen reviewed bills and invoices for payment.
3. Selectmen reviewed the folder of incoming correspondence.
4. Intents to Cut – Reviewed, approved and signed:

Catherine Ladd	02-146.002 and 02-145
Catherine Ladd	02-148.001
Richard Porter	04-006
5. Selectmen reviewed and approve a Yield Tax Warrant in the amount of \$34.10 for parcel 04-006 for the 2013-2014 tax year.
6. Selectmen reviewed one Elderly Exemption submission for parcel 03-075, reported by Jeanne Nygren in the review to not qualify pursuant to Statute. Motion was therefore made by Cordes to deny the application. Holmes Sr seconded and the vote was approved 2-0.
7. Veteran's Credits – Reviewed and found to be qualified by Jeanne Nygren:

Bruce Randolph	05-037	\$500 (voted earlier as well)
Attila Zsiros	06-010.002.001	\$500
Sean Atkinson	02-136.00B	\$2,000

Motion was made by Cordes to approve the three credits listed beginning with the 2014 tax year. Holmes Sr seconded and the vote was unanimously approved 2-0.

Selectmen reviewed one additional Veteran's Credit for Rachel Edwards on parcel 03-151 who was not qualified due to dates of service for her late husband. Motion was made by Cordes to deny the application pursuant to NH Statute. Holmes Sr seconded and the vote was approved 2-0.

8. Selectmen reviewed the May Newsletter and approved it for publication. An additional article needs to be added to advertise for a Fremont representative to SRRDD 53-B.
9. Selectmen opened three bids for work on the Town Hall front steps, all varied in composition and presentation. Bids were timely received from Peter Porter, KTM, and Dzioba Construction. KTM was the lowest, detailed proposal, and the Board asked to have the submitter come and meet with the Board next week at 6:30 if at all possible, to be able to view the area outside while still daylight.
10. Three Fremont vendors have been asked to look at repair and/or repointing of the Town Hall chimney. Feedback is currently pending from the vendors.
11. Selectmen reviewed a contract from George Sansoucy electric utility appraisal work in 2014. The contract total is \$4,500 fixed fee for this calendar year. This is included in the 2014 budget. Motion was made by Cordes to sign the contract. Holmes Sr seconded and the vote was approved 2-0.

**VIII. NON-PUBLIC SESSION NH RSA 91-A**

The next regular Board meeting will be held on Thursday April 24, 2014 at 6:00 pm.

**IX. ADJOURNMENT** – At 8:50 pm with no further business to come before the Board, motion was made by Holmes Sr to adjourn the meeting. Cordes seconded and the vote was unanimously approved.

Respectfully submitted,

Heidi Carlson  
Town Administrator